

DASB Budget Request 2020-2021

For All Programs Excluding Athletics

Budget Request due to the Office of College Life by 4:00 pm Tuesday, November 12, 2019

Applications and attachments must be submitted via email to Dennis Shannakian at ShannakianDennis@fhda.edu.

The Subject must be in the following format: "DASB Budget Request - DASB Account/Program Name - DASB Account Number"

For Example: "DASB Budget Request - DASB Budget Committee - 41-51140"

Everything submitted will be publicly available online.

Delete the Object Codes and lines within Object Codes you do not need.

1. Program (Account) Name: VIDA Advocacy Interns
2. Is this a new DASB account? Yes No DASB Account Number: 46-56430
3. Amount requested for 2019-2020 \$25,578.00
4. Total amount allocated for 2019-2020 \$10,962.00
5. How long has this program existed? 2 Years
6. Number of students directly served in this program: This program directly impacts the interns it funds. But students in the program got us the ECOPASS, a raise in the minimum wage, more funding for education in California, and HEFAS, our resource center for undocumented students. It impacts all De Anza students through the social change it helps make happen.
Please ACCURATELY and THOROUGHLY complete numbers 7 – 10 and use additional sheets if necessary.
7. List ALL other accounts and/or sources of income (list ALL **Account Numbers**, **Account Names**, **Account Balances**, and **Account Purposes/Restrictions**) also list ALL Co-Sponsorships for the Program; include anticipated future sources and co-sponsorships. Accounts and amounts will be verified.
Failure to disclose ANY and ALL non-DASB Funding Sources will result in the immediate disqualification of your request and/or the freezing of your DASB Account if already approved.
- B Budget Accounts: \$15,000
- FHDA Foundation Accounts: \$127,000
8. How have you been meeting or how do you plan to meet the budget stipulation of requiring that all students benefiting from DASB funds allocated to you have paid the \$10 DA Student Body Fee and are DASB Members (DASB Budget Stipulation # 1)?
VIDA's advocacy interns are mentored to work on issues of concern to students. The advocacy interns work on many different issues, such as environmental sustainability, transportation justice, and renters rights.
9. What would be the impact if DASB did not completely fund this request? Our students would have less of a voice in policies that impact the lives of all of our students on and off campus. We also wouldn't be able to hire more interns; and would have fewer students participating.
10. **Total amount being requested for 2020-2021 (from page 3)** **\$10,962.00**

Delete the Object Codes and lines within Object Codes you do not need.

Student Payroll (2310)

MUST ALSO COMPLETE THE BENEFITS (3200) SECTION

\$ Per hr x # hrs/wk x # of wks	# of Cost	Job Title emp. x
1. Intern <u>2 employees x \$15 x 10hrs x 36 wks</u>	<u>\$10,800</u>	
	TOTAL:	<u>\$10,800</u>

Benefits (3200)

MUST ALSO BE COMPLETED WHEN REQUESTING PAYROLL

Benefits rates can change each year. Please check rates before requesting the same amount as last year.
(1.52 % for Student Employees, 10.4 % for Casual Employees)

x Percentage	Cost	Job Title Total \$
1. <u>Intern</u>	<u>1.5%</u>	<u>\$162.00</u>
	TOTAL:	<u>\$162.00</u>

Request For Information (RFI)

	Question / Inquiry	Program Response
1.	Please provide a thorough description of your program (250 words max)	The VIDA Advocacy Intern Program trains students to be agents of social change. Students complete weekly trainings, gather volunteers, and do advocacy work on issues of their concern. Students are learning how to be leaders of social change through practicing hands on how to create equitable change. Students also get involved with life on campus, developing crucial relationships with each other and staff for the betterment of De Anza College.
2.	Please provide how many students are actively engaged in the program. Backing it up with data will help.	There are currently 4 VIDA advocacy interns. These interns each take in volunteers to do social change work in the community and on campus.
3.	Why is your program important and what is the rationale behind having this program on campus? (250 words max)	Our program is important because our interns are fighting for equitable change, whether it be environmental justice or renter's rights. These students focus on improving the community of their school and homes. This program gives students the opportunity to use their voice for great change. This program creates a space for this but also allows students to be comfortable in speaking against systems of oppression that are attacking their well being.
4.	How will your program expand students' perspectives and positively impact their lives and the community? (250 words max)	Our program opens the door for advocacy and social change for students. Students often find social issues they are passionate about changing for the benefit of the community. Students in this program go to city hall,

		county meetings and organize their own events, showing them how to be leaders. Many students prior to learning these tools were unaware, angry, or even felt defeated. The VIDA Advocacy Intern opportunity changes their narrative and allows them to be active in their community.
5.	How is your program working to improve itself every year? Do you receive student feedback? Implementing a student survey and sharing the results with DASB will be beneficial for our review process.	Our program improves every year through the new students that occupy the intern position; through the funding of DASB. New students make space for new opportunities and new projects to advocate for. We have the interns engage in a self and project evaluations each quarter. We end each year with a reflection on the past year and use that to help train the next year's interns
6.	What are all of your sources of funding? Please include funding from the college, any sources of income, any grants, and any other source. If there are no other sources, has your program taken the initiative to search for other sources? (list ALL Account Numbers, Account Names, Account Balances, and Account Purposes/Restrictions)	VIDA as a whole receives some grants. Our foundation account is: 2F1050. We have also received funding from the Asian Law Alliance for interns.
7.	Go through the DASB budget goals for the current academic year and explain how your program fits each of them or as many as possible. (250 words max) The DASB budget goals are available at www.deanza.edu/dasb/budget	VIDA Advocacy Internship program guides students to achieve their academic and personal goals through a social justice community. Our program supports students as they grow and give back to the De Anza community. Our intern program has projects focus on advocating for environmental justice, renter's equity and leadership through promoting civic engagement. Our program is a year long internship that takes place in the academic school-year. Allowing students to learn about their community and gain tools to make it better through advocacy and leadership.
8.	Explain how your program is unique. Are there any programs on campus that are similar or is there any duplication of services? (250 words max)	Our program is unique because we offer students a safe community to be heard and training on how to create social change but also how to heal societal wounds. Our program creates a community of diverse students that can learn from each other outside the classroom and work together to create a better world. This program is different from Public Policy School in that these interns focus on advocacy in general and not just the policy side of advocacy.
9.	Explain how your program advertises and promotes itself to the general student population. Provide a clear plan for the current academic year as well as any marketing material you will or have used. (250 words max)	Our program recruits students to be a part of this program. We do this through reaching out to faculty to recruit students. We have a VIDA newsletter that goes out to 250 students each week. We also have the interns make classroom announcement to promote our social change opportunities
10.	Explain how your program promotes equity on campus. (250 words max)	VIDA Intern program is built through an equity based lense. We give all students an opportunity to take part in our program and accept all volunteers that care to be involved. Our program also focuses on planning equity

		based events on campus, or hosting speakers that give a voice to marginalized communities.
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Signatures that are required for utilizing funds

All financial documents, forms, requests/requisitions require the signature of the budgeter(s) and the administrator responsible for the program of the account. The budgeter and administrator responsible for the program of the account shall sign designating this is an appropriate expenditure of DASB funds and in the best interest of the student body. Administrators are responsible for any expenditures exceeding budget allocations. **The Budgeter and Administrator cannot be the same person.**

Budgeter's Name: Cynthia Kaufman

Phone Extension: 8739

E-mail: kaufmancynthia@deanza.edu

Relationship to Project: Supervisor

Position on Campus: Director, VIDA

Administrator's Name: Alica Cortez

Phone Extension: 8365

E-mail: cortezalicia@deanza.edu

Relationship to Project: Supervisor of VIDA Director

Position on Campus: Dean, Equity and Engagement