

MINUTES
DASB BUDGET AND FINANCE COMMITTEE MEETING
Wednesday, January 14, 2004
1:30 pm
Santa Cruz Room

Call to Order

Drew Golkar called the meeting to order at 1:36 in the La Margarita Room

Roll Call

Name	Present	Absent	Late	Left Early
1. Samuel Akau	X		X	
2. Drew Golkar	X			
3. Raheleh Kermaani	X			
4. Foad Mozaffari	X			
5. Mohammed Shaikh		X		
6. Allison Smith	X			
7. Saba Zariv	X			

Guests: Nadine Foster-Mahar, Dennis Shannakian, Lisa Ross-Kirk

Approval of Minutes

Wednesday, November 26, 2003

Raheleh Kermaani moved to approve the Minutes of Wednesday, November 26, 2003 as amended.

Foad Mozaffari seconded the motion.

Motion to approve the Minutes of Wednesday, November 26, 2003 as amended passed by consensus.

Public Comments

There were no public comments.

Consent Calendar

- Line item transfer in the amount of \$600.00 from object code 4010 (Supplies) to object code 5214 (Professional Services) and \$700.00 from object code 5340 (Facilities Rental) to object code 5214 (Professional Services) in account #41-57115 (Chorale/Vintage Singers).
- Line item transfer in the amount of \$300.00 from object code 2350 (Casual Salary) to object code 5214 (Professional Services) and \$400.00 from object code 4010 (Supplies) to object code 5214 (Professional Services) in account #41-57150 (Vocal Jazz Performance).

Before approving the Consent Calendar, Lisa Ross-Kirk presented emergency items to be added to the agenda and Consent Calendar.

- Line item transfer in the amount of \$1,986.64 from object code 5214 (Professional Services) to object code 1430 (Academic Salary) and \$13.36 from object code 5214 (Professional Services) to object code 3200 (Hourly Benefits) in account 41-52011 (Intercultural/International Studies).

Allison Smith moved to add this item to the Consent Calendar.

Foad Mozaffari seconded the motion.

Motion to add item to the Consent Calendar passed by consensus.

Raheleh Kermaani moved to approve the Consent Calendar as amended.
Foad Mozaffari seconded the motion.
Motion to approve the Consent Calendar as amended passed by consensus.

Business

This item was added to the agenda as an urgent item.

DISCUSSION/ACTION - Urgent

3. Request to use the Variance Account

This item is to approve using the Variance Account, 41-51395-3200, to pay for benefits over budget for acct. #41-52011, Intercultural/International Studies, in the amount of \$364.06.

Presenter: Lisa Ross-Kirk

Lisa Ross-Kirk presented this item.

Discussion occurred.

Allison Smith moved to approve using the Variance Account, 41-51395-3200, to pay for benefits over budget for acct. #41-52011, Intercultural/International Studies, in the amount of \$364.06.

Foad Mozaffari seconded the motion.

Motion to approve using the Variance Account, 41-51395-3200, to pay for benefits over budget for acct. #41-52011, Intercultural/International Studies, in the amount of \$364.06 passed by consensus.

DISCUSSION/ACTION

4. New Funding Request

This item is to discuss funding in the amount of \$300.00 for Replacement Fusing Assembly for printer in DASB Senate Office.

Presenter: Dr. John Cognitiona

Dr. John Cognitiona presented this item.

Discussion occurred.

Foad Mozaffari moved to approve \$300.00 for Replacement Fusing Assembly for printer in DASB Senate Office from account 41-52230 (Capital Allocations).

Allison Smith seconded the motion.

Motion to approve \$300.00 for Replacement Fusing Assembly for printer in DASB Senate Office from account 41-52230 (Capital Allocations) passed by consensus.

DISCUSSION/ACTION

5. New Funding Request

This item is to discuss funding in the amount of \$2,100.00 computer parts need for OTI CompTechs.

Presenter: Daniel Dishno

Allison Smith presented this item.

Discussion occurred.

Drew Golkar moved to approve \$2,100.00 from account 41-52002 (Summer/Fall Allocations) for computer parts need for OTI CompTechs.

Allison Smith seconded the motion.

Discussion occurred.

Drew Golkar moved to amend the motion to approve \$2,100.00 from account 41-52230 (Capital Allocations) for computer parts need for OTI CompTechs.

Allison Smith seconded the motion.

Motion to amend the motion to approve \$2,100.00 from account 41-52230 (Capital Allocations) for computer parts need for OTI CompTechs passed by consensus.

Motion to approve \$2,100.00 from account 41-52230 (Capital Allocations) for computer parts need for OTI CompTechs passed with 4 yes to 1 no vote.

DISCUSSION/ACTION

6. CalSAC Region Dues

This item is to discuss CalSAC Region Dues.

Presenter: Drew Golkar

Drew Golkar and Dr. John Coggnetta presented this item.

Discussion occurred.

Allison Smith moved to approve \$75.00 for CalSAC Region Dues from account 41-52002 (Summer/Fall Special Allocations).

Foad Mozaffari seconded the motion.

Motion to approve \$75.00 for CalSAC Region Dues from account 41-52002 (Summer/Fall Special Allocations) passed by consensus.

DISCUSSION/ACTION

7. Capital Request: Computer Scholarship Program

This item is to present and discuss the Capital request from the Computer Scholarship Program.

Presenter: Allison Smith

This item was removed; it has already been presented.

DISCUSSION/ACTION

8. Capital Request: Photography Department

This item is to present and discuss the Capital request from the Photography Department.

Presenter: Nadine Foster-Mahar

Nadine Foster-Mahar presented this item.

Discussion occurred.

Foad Mozaffari moved to approve \$16,000 from account 41-52230 (Capital Allocations) for 20 new cameras at \$800 each.

Allison Smith seconded the motion.

Motion to approve \$16,000 from account 41-52230 (Capital Allocations) for 20 new cameras at \$800 each passed by consensus.

DISCUSSION/ACTION

9. Capital Request: English Writing Lab

This item is to present and discuss the Capital request from English Writing Lab.

Presenter: Raheleh Kermaani

This item was removed; it has already been presented.

DISCUSSION/ACTION

10. Revenue Sources

This item is to discuss new revenue sources.

Presenter: Drew Golkar

Drew Golkar announced this item would be discussed at a later date.

DISCUSSION/ACTION

11. 2004-2005 Budget

This item is to discuss time to go over 2004-2005 Budget.

Presenter: Drew Golkar

The Committee reviewed the 2004-2005 Budget.

The Budget and Finance Committee approved the 2004-2005 DASB Budget.

Burning Issues

There were no burning issues.

Announcements/Informational Reports

There were no informational reports.

Adjournment

Drew Golkar adjourned the meeting at 4:05 pm.

Submitted By:

Kate Bertges

DASB Secretary

Approved Wednesday, January 21, 2003