

## **FHDA Lottery Funds Guidelines**

**Lottery Funds are used for Instructional Materials (Supplies) Expenditures. This is not the same fund and has different criteria than the Instructional Equipment Fund.**

### *Definition*

*A quick definition of equipment versus supplies (materials) as defined by the Budget and Accounting Manual:*

### *Equipment:*

*Tangible property with a purchase price of at least \$200 and a useful life of more than one year, other than land or buildings and improvements thereon.*

### *Supplies (materials):*

*A material item of an expendable nature that is consumed, wears out, or deteriorates in use.*

## **Instructional Materials Expenditures**

Proposition 20 states that Lottery funds are “for the purchase of instructional materials” and does not define instructional materials any further. However, it does reference Education Code Section 60010 (below). ([CA Dept of Ed Prop 20 Memo](#))

## **California Education Code Section 60010**

(a) "Basic instructional materials" means instructional materials that are designed for use by pupils as a principal learning resource and that meet in organization and content the basic requirements of the intended course.

... (h) "Instructional materials" means all materials that are designed for use by pupils and their teachers as a learning resource and help pupils to acquire facts, skills, or opinions or to develop cognitive processes. Instructional materials may be printed or non-printed, and may include textbooks, technology-based materials, other educational materials, and tests.

## **FHDACCD**

The district further defines appropriate use of Lottery funds as follows:

- Materials are for in-class instruction
- Students directly engage with the instructional material/software during course- or lab-work
- Instructional material/software must be used to teach students skills or provide experience within the framework of the course

- Expenditures must meet already established guidelines for distinguishing between supplies and equipment ([BAM appendix D](#))
  - Includes determinations of: useful life, contribution to the value of the district, cost, etc.

Technology and software-based materials can fall into multiple categories; instructors/deans should be prepared to provide additional explanation or validation of these purchases.