



DASB SENATE MEETING MINUTES

Wednesday, October 31st, 2018

4:00 pm

Student Council Chambers

Chair: Raynard Darmadi

Contact: rere.darmadi@yahoo.com

Call to Order

Raynard called the meeting to at 4:00 pm.

Roll Call

2018-10-31 Attendance			Yes: 12	No: 0	Abs: 0
1	N/A	2	Alex	3	Allison
4	Beatrix	5	Brandi	6	Carolyn
7	Devansh	8	Felicia	9	Honhi
10	Ian	11	Jenny	12	Josephine
13	Khaled	14	Krish	15	Lawrence
16	Newsha	17	Peter	18	Raynard
19	Royce	20	Salih	21	N/A
22	N/A	23	Steffani	24	Takuto
25	Winston	26		27	
28		29		30	
31		32			

Late: Steffani (4:02), Josephine (4:15), Allison (5:21 excused)

Absent: Carolyn

Approval of Minutes

- October 24th, 2018
- **Ian moved to approve the minutes from October 24th, 2018**
 - **Seconded by Takuto**
 - **No objections**

Public Announcements

Please note: Members of the public are limited to two minutes. The Senate cannot take action or respond to items during Public Announcements.

- Member from the Public Announced he will be at the meeting as he had been speaking to Senators regarding issues.

Advisor Announcements

Please note: Advisor is limited to two minutes. The Senate cannot take action or respond to items during Advisor Announcements.

- Hyon Chu reminded the Senators to sign up for the Flea Market.
- Hyon Chu informed she is working on finalizing the e-mails to be sent to the Shared Governance Committees where the Senators will be introduced.
- Hyon Chu announced she will host an academic integrity workshop on November 1 from 10-10:50 am in room L65.

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- Raynard asked the Senators to check Slack as he has sent information about the General Assembly.

Student Trustee Announcements

Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

No Student Trustee Announcements

Shared Governance Reports

- Ian and Brandi informed they attended the IPBT meeting where they took action and voted to finalize the budget reduction target.
- Lawrence informed he attended the SSCCC Fall General Assembly which he will present about at next week's Senate meeting.
- Steffani attended the Equity Action Council meeting where they discussed structure.
- Raynard attended the College Council meeting where they discussed plans to generate revenue.

Inter Club Council Reports

- Rex announced ICC have interns now who will help them with projects.

Internal Committee Reports

- Ian informed Finance Committee reviewed changes in the process for Fund 46, they also approved a funding request for Office of College Life. The committee also initiated to work on their Finance Code and Budget Stipulations.
- Salih informed Marketing Committee has been working on their bylaws and they have assigned positions to Senators.
- Devansh announced Administration made two changes to the Marketing and Administration code. They have also been looking at projects administration may take over.
- Takuto announced Environmental Sustainability have created groups for their interns and assigned them different projects to work on. The committee has also looked in to the possibility of giving discounts to those who use double-sided printing.
- Steffani informed the Fright Night hosted by Diversity and Events had a good turnout. They estimated about 185 students attended.

Consent Calendar

1. Add Yuka Higaki to Environmental Sustainability as an Intern
2. Add Chris Lai to Marketing as an Intern
3. Add Chris Lai to Diversity and Events as an Intern
4. Add Halina Liang to Environmental Sustainability as an Intern
5. Add Dante Pardin to Administration as an Intern
6. Add Dante Pardin to Diversity and Events as an Intern
7. Add Priyanshi Sharma to Finance as an Intern
8. Add Arina Sze to Diversity and Events as an Intern
9. Add Louise Tham to Administration as an Intern
10. Add Louise Tham to Student Rights and Services as an Intern
11. Add Victoria Tran to Diversity and Events as an Intern
12. Add Ankita Giri to Elections Committee
13. Add Zachary Yan to Elections Committee

- **Brandi moved to approve the Consent Calendar**
 - **Seconded by Alex**
 - **No objections**

Roll call vote to approve the Consent Calendar

Approval of Consent Calendar			Yes: 13	No: 0	Abs: 0
1	N/A	2	Alex	3	Allison
4	Beatrix	5	Brandi	6	Carolyn
7	Devansh	8	Felicia	9	Honhi
10	Ian	11	Jenny	12	Josephine
13	Khaled	14	Krish	15	Lawrence
16	Newsha	17	Peter	18	Raynard
19	Royce	20	Salih	21	N/A
22	N/A	23	Steffani	24	Takuto
25	Winston	26		27	
28		29		30	
31		32			

Motion passed 13 Yes – 0 No

Business Items

14. INFORMATION/DISCUSSION/ACTION – URGENT ITEM

Title: International Education Week Special Allocations Funding Request

This item is to approve a funding request of \$600.00 for food/refreshments (\$450) and printing (\$150) for the International Education Week on November 13-16 from 2018-2019 Summer/Fall Special Allocations.

Presenter: Hayley Davidson

Time: 20 minutes

- Joseph presented. He presented the background of International Educations Week and he explained this year the International Students Program have the resources needed to make this a bigger event.
 - Discussion occurred. Ian explained why the Finance Committee recommended \$600 instead of the requested \$1,000. Ian also explained ISP can add this to their 2019-2020 budget as well if the event is successful. This way ISP will have the funds needed for the event next year.

- **Josephine moved to approve a \$600 funding request for food/refreshments (\$450) and printing (\$150) for the International Education Week on November 13-16 from 2018-2019 Summer/Fall Special Allocations.**
 - **Seconded by Felicia**
 - **No objections**

Roll call vote to approve a \$600 funding request for food/refreshments (\$450) and printing (\$150) for the International Education Week on November 13-16 from 2018-2019 Summer/Fall Special Allocations.

Approve \$600 funding request for International Education W

Yes: 14 No: 0 Abs: 0

1 N/A	2 Alex	3 Allison
4 Beatrix	5 Brandi	6 Carolyn
7 Devansh	8 Felicia	9 Honhi
10 Ian	11 Jenny	12 Josephine
13 Khaled	14 Krish	15 Lawrence
16 Newsha	17 Peter	18 Raynard
19 Royce	20 Salih	21 N/A
22 N/A	23 Steffani	24 Takuto
25 Winston	26	27
28	29	30
31	32	

Motion passed 14 Yes – 0 No

15. INFORMATION/DISCUSSION/ACTION

Title: Yi-Baker Tenure Review Student Evaluation

This item is to have a "Yi-Baker Tenure Review Student Evaluation" facilitated by Herminio Hernando.

Presenter: Hyon Chu Yi-Baker, Herminio Hernando

Time: 20 minutes

- Herminio presented the evaluation the Senators would take for Hyon Chu and explained the process.
 - The Senate answered the evaluation.

16. INFORMATION/DISCUSSION/ACTION

Title: Amend DASB Mid-term Elections Date

This item is to amend the date for the DASB Senate mid-term elections and postpone the elections date from November 21 to November 28.

Presenter: Carolyn Nguyen

Time: 20 minutes

- Raynard presented. He informed the Elections will currently be held the day before Thanksgiving which may affect the turnout for the elections as this day traditionally is a traveling day. Therefore he suggested to postpone the elections to November 28.
 - Discussion occurred whether or not to move the elections date. The due date to submit Senate applications will still be on November 14.
- **Felicia moved to amend the date for the DASB Senate mid-term elections and postpone the elections date from November 21 to November 28.**
 - **Seconded by Beatrix**
 - **No objections**

Roll call vote to amend the date for the DASB Senate mid-term elections and postpone the elections date from November 21 to November 28.

Amend DASB Mid-term Elections Date			Yes: 13	No: 1	Abs: 0
1	N/A	2	Alex	3	Allison
4	Beatrix	5	Brandi	6	Carolyn
7	Devansh	8	Felicia	9	Honhi
10	Ian	11	Jenny	12	Josephine
13	Khaled	14	Krish	15	Lawrence
16	Newsha	17	Peter	18	Raynard
19	Royce	20	Salih	21	N/A
22	N/A	23	Steffani	24	Takuto
25	Winston	26		27	
28		29		30	
31		32			

Motion passed 13 Yes – 1 No

17. INFORMATION/DISCUSSION/ACTION

Title: DASB Shared Governance Survey

This item is introduce and conduct the survey of DASB Student Representation on Shared Governance meeting.

Presenter: Carolyn Nguyen, Rex Zhang

Time: 15 minutes

- Rex presented the purpose of the survey which is to see how they can work on improving the student voices in the Shared Governance Committees.
 - The Senate answered the survey and Rex will follow up with those who were not present at the meeting.

18. INFORMATION/DISCUSSION

Title: Senate Room Garbage

This item is to inform and discuss with the Senate about trash and general cleanliness of the Senate Office.

Presenter: Brandi Madison, Lawrence Su

Time: 10 minutes

- Brandi presented and showed a picture from inside the Senate office on the garbage bin from a few weeks earlier. She is concerned about the messiness inside the Senate Office and opened up for discussion.
 - The Senate discussed possibilities to keep the office cleaner, such as different garbage bins like recycle bins or not having any garbage bins at all inside the office. The Senate discussed the possibility of implementing a cleaning schedule like last terms Senators had.

19. INFORMATION

Title: DASB Finance 2019-2020 Budget Goals

This item is to inform the DASB Senate about changes made to the DASB Finance 2019-2020 Budget Goals.

Presenter: Devansh Patel, Ian Robertsson

Time: 5 minutes

- Ian presented the changes made to the 2019-2020 DASB Budget Goals.

20. INFORMATION

Title: DASB Marketing Code Change

This item is to inform the DASB Senate about changes made to the DASB Marketing Code.

Presenter: Devansh Patel, Salih Kotiya

Time: 5 minutes

- Devansh and Salih presented the changes made to the DASB Marketing Code.

21. INFORMATION

Title: DASB Administration Code Change

This item is to inform the DASB Senate about changes made to the DASB Administration Code.

Presenter: Devansh Patel

Time: 5 minutes

- Devansh presented the changes made to the DASB Administration Code.

22. DISCUSSION/ACTION – FIRST VOTE

Title: DASB Senate Bylaws Change

This item is to discuss and vote on changes made to the DASB Senate bylaws.

Presenter: Devansh Patel

Time: 15 minutes

- Devansh presented. Dennis presented corrections he suggested should be done to the DASB Senate Bylaws.
 - DASB Senate agreed to Dennis suggested corrections.
- **Takuto moved to approve the DASB Senate Bylaws as amended.**
 - **Seconded by Winston**
 - **No objections**

Roll call vote to approve the DASB Senate Bylaws as amended.

Approve DASB Senate Bylaw changes as amended		
Yes: 15	No: 0	Abs: 0
1 N/A	2 Alex	3 Allison
4 Beatrix	5 Brandi	6 Carolyn
7 Devansh	8 Felicia	9 Honhi
10 Ian	11 Jenny	12 Josephine
13 Khaled	14 Krish	15 Lawrence
16 Newsha	17 Peter	18 Raynard
19 Royce	20 Salih	21 N/A
22 N/A	23 Steffani	24 Takuto
25 Winston	26	27
28	29	30
31	32	

Motion passed 15 Yes – 0 No

23. DISCUSSION/ACTION – FIRST VOTE

Title: DASB Legislative Affairs Code Change

This item is to discuss and vote on the adaption of the new DASB Legislative Affairs Committee code.

Presenter: Devansh Patel

Time: 20 minutes

- Devansh presented the new DASB Legislative Affairs Committee code.
 - Dennis asked for clarification regarding the Financial Manager position in Section II, Letter D. Lawrence explained that section could get removed.
- **Lawrence moved to strike Section II, Letter D in the DASB Legislative Affairs Committee Code.**
 - **Seconded by Allison**
 - **No objections**

Roll call vote to approve the strike of Section II, Letter D in the DASB Legislative Affairs Committee Code

Approve strike of Section II, Letter D

Yes: 14 No: 0 Abs: 0

1	N/A	2	Alex	3	Allison
4	Beatrix	5	Brandi	6	Carolyn
7	Devansh	8	Felicia	9	Honhi
10	Ian	11	Jenny	12	Josephine
13	Khaled	14	Krish	15	Lawrence
16	Newsha	17	Peter	18	Raynard
19	Royce	20	Salih	21	N/A
22	N/A	23	Steffani	24	Takuto
25	Winston	26		27	
28		29		30	
31		32			

Motion passed 14 Yes – 0 No

- Alex moved to approve the DASB Legislative Affairs Committee code as amended.
 - Seconded by Josephine
 - No objections

Roll call vote to approve the DASB Legislative Affairs Committee code as amended

Approve DASB Legislative Affairs Committee Code as amen			Yes: 15	No: 0	Abs: 0
1	N/A	2	Alex	3	Allison
4	Beatrix	5	Brandi	6	Carolyn
7	Devansh	8	Felicia	9	Honhi
10	Ian	11	Jenny	12	Josephine
13	Khaled	14	Krish	15	Lawrence
16	Newsha	17	Peter	18	Raynard
19	Royce	20	Salih	21	N/A
22	N/A	23	Steffani	24	Takuto
25	Winston	26		27	
28		29		30	
31		32			

Motion passed 15 Yes – 0 No

24. DISCUSSION/ACTION – FIRST VOTE

Title: DASB Code of Conduct Change

This item is to discuss and vote on the changes made to the DASB Code of Conduct.

Presenter: Devansh Patel

Time: 5 minutes

- Agenda item pulled

25. DISCUSSION/ACTION – FIRST VOTE

Title: DASB Office Use Policy

This item is to discuss and vote on the new DASB Office Use Policy.

Presenter: Devansh Patel, Alex Joshua

Time: 20 minutes

- Devansh and Alex presented the changes made to the DASB Office Use Policy.
 - Discussion occurred. Beatrix suggested to add a section about the fridge such as labeling food and to only keep the food in the fridge for a limited time. The Senate agreed to labeling food and that no food shall be stored in the fridge for more than two nights.

- **Takuto moved to approve the DASB Office Use Policy as amended.**
 - **Seconded by Salih**
 - **No objections**

Roll call vote to approve the DASB Office Use Policy as amended

Approve DASB Office Use Policy as amended		
Yes: 13	No: 0	Abs: 2
1 N/A	2 Alex	3 Allison
4 Beatrix	5 Brandi	6 Carolyn
7 Devansh	8 Felicia	9 Honhi
10 Ian	11 Jenny	12 Josephine
13 Khaled	14 Krish	15 Lawrence
16 Newsha	17 Peter	18 Raynard
19 Royce	20 Salih	21 N/A
22 N/A	23 Steffani	24 Takuto
25 Winston	26	27
28	29	30
31	32	

Motion passed 13 Yes – 0 No – 2 Abstention

26. DISCUSSION/ACTION – FIRST VOTE

Title: DASB EcoFund Code Change

This item is to discuss and vote on changes made to the DASB EcoFund Code.

Presenter: Devansh Patel, Takuto Ueda

Time: 5 minutes

- Takuto and Devansh presented the changes made to the DASB EcoFund Code.
- **Beatrix moved to approve the DASB EcoFund Code.**
 - **Seconded by Ian**
 - **No objections**

Roll call vote to approve the DASB EcoFund Code.

Approve DASB EcoFund Code Change		
Yes: 14	No: 0	Abs: 1
1 N/A	2 Alex	3 Allison
4 Beatrix	5 Brandi	6 Carolyn
7 Devansh	8 Felicia	9 Honhi
10 Ian	11 Jenny	12 Josephine
13 Khaled	14 Krish	15 Lawrence
16 Newsha	17 Peter	18 Raynard
19 Royce	20 Salih	21 N/A
22 N/A	23 Steffani	24 Takuto
25 Winston	26	27
28	29	30
31	32	

Motion passed 14 Yes – 0 No – 1 Abstention

Public Announcements

Please note: Members of the public are limited to two minutes. The Senate cannot take action or respond to items during Public Announcements.

- Allison informed she has experienced students coming up to her about the College WiFi which has become slower, especially when using social media. Some social media sites have also been blocked from usage.

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- Lawrence showed pins he purchased at the SSCCC Fall General Assembly meeting and informed they are available to the Senators.
- Dennis asked the Executive Senators if they have received their access cards. Takuto is still missing his.

Student Trustee Announcements

Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

No Student Trustee Announcements

Adjournment

Ray adjourned the meeting at 5:59 pm.