

SSSP/Equity Advisory Meeting Notes

March 21, 2017

In attendance: Cook, Lebleu Burns, Shears, Newell, Espinosa-Pieb, Fu, Cheu, Mieso, Cortez, Ranck, Hunter, Lopez, Norte, Muthyala-Kandula, Campbell, Santa-Ana, Flores.

Agenda and Minutes Approved

Minutes from previous meeting, 11/15/16, approved without corrections or additions.

SSSP and Equity Updates

- **SSSP Updates**
 - SSSP Data: SSSP continues to work with ETS to receive accurate data on core service completion.
 - Newell has also assisted ETS and SSSP to retrieve accurate data.
 - Shears works with Lourdes Parent, who has a master spreadsheet for MIS reporting, to receive DSPS data which is different than that reported by Apex report used by SSSP.
 - Mieso reports there are a number of issues with tracking accurate data currently, including flagging issues ranging from varying cohort flagging procedures and where and how students are flagged or identified as being a part of a certain cohort. A miscommunication or lack of communication may be the issue between the varying data from MIS and Apex.
 - Online Orientation will be moving to Canvas to include content understanding check points and submissions will go straight to banner since it will be accessible through myportal.
 - Ranck: once completed it will go out to a wider audience to get feedback before launching. There may be the opportunity to expand the orientation to include additional services and highlights. Currently working with Matt in ETS to make sure it auto populate into banner.
 - The content of the online orientation covers the 10 point check list required by the state
<http://extranet.cccco.edu/Portals/1/SSSP/Matriculation/MatriculationHandbookRevSeptember2011.pdf> page 2.10)
- **Budget Update**
 - Expenditure report for 2015-16 was submitted on time detailing expense through December 2016. Report is available on the SSSP/Equity webpage. Funds were fully spent.

- Allocation for 2016-17 increased, the match went down to 1:1 making it easier to come up with the match.
- Starting with the 2016-17 allocation, we will have 2 years to spend each allocation, but will still receive a new allocation every year.
- Will have a better idea in spring as to how much of the 2016-17 budget has been spent. Will work with Martin Varela to send a projection out.
- **Equity Update**
 - Espinosa-Pieb: we have gotten to the point where we have to review the equity initiatives that went through and ask if those were relevant to the college. Have they helped bring the equity gap closer? We are getting more requests for equity funding than there will be money for so decision making around using equity funding needs to move to a shared governance model. Projects that are currently being funded by equity will continue, not looking to undo positions, but for projects that were one and done, we have to decide whether to continue them or not after evaluation and discussion.
 - Santa Ana is working with the IR office in meeting with Equity partners who have requested support getting data in their programs to gauge if and how they are meeting their 2020 equity goals.
 - Role Transitions in Equity
 - Veronica Neal will be transitioning from Director of the Office of Equity, Social Justice, and Multicultural Education to the ICS/IIS division as a full time teaching faculty starting Fall 2017.
 - The new Dean of Equity position will be a management role overseeing the Office of Equity, SSRS, VIDA, Honors, LEAD, the Student Success Centers, and Learning Communities.
 - Equity Discussion Items
 - Shears requested more information and communication about the equity agenda year to year and for the ability to have a contact person(s) to bounce ideas off of regarding potential equity initiatives in her area prior to submitting a request for equity funds. This tied into Espinosa-Pieb's and the equity office's goal to create a shared governance model and going through the PBT's to make it easier when writing program reviews to see where equity money would help equity initiatives.
 - Shears suggests we must address the issue of intersectionality. Cook follows that adopting a Partners in Learning type model, as suggested by Shears, would be a good way to address the institutional change piece noting that many equity initiatives are about serving the student while not addressing institutional changes.
 - Discussed Impact AAPI and the potential for continuing the program. Espinosa-Pieb suggests reviewing what already exists on campus and what has or has not been achieved through Impact AAPI in order to not have to recreate the entire grant but seeing what we can recreate.
 - Still working to hire a foster youth counselor. Lebleu Burns reports foster youth students are currently being served by the counseling division and hiring for a part time counselor.

- **Budget Update**

- Expenditure report for 2015-16 was submitted.
- Cheu: expenditures must be reasonable and justifiable. Decisions on how to spend money are made at the local level putting it back on the campus and the district.

Announcements and Quick News

- Food pantry is serving approximately 75-95 individual students and seeing approximately 200-250 visits per month. Donations are not accepted at the food pantry, all donations should go straight to West Valley Community Services or Second Harvest food bank. A diaper pantry pilot program is currently in the works.
- Collaboration has begun between De Anza, St. Jude's church and West Valley Community Services to implement a Safe Parking program for homeless De Anza Students living in their cars. The pilot started in the month of March.
- There is an interest in identifying and supporting homeless students on campus, but it is difficult to identify this group. Currently the campus is unable to provide washing machines for students, but a recent state mandate ensures students can use campus showers. LeBleu Burns suggests a task force be created to help support these students, but asks who can take it on?