

The De Anza Academic Senate

Approved Notes of the meeting of June 17th, 2013

Senators and Officers present: Anderson-Watkins, Bryant, Chenoweth, Chow, Clark, Cruz, Donahue, Freeman, Hanna, Kryliouk, Larson, Leonard, McCart, Mitchell, Mjelde, Setziol, Sullivan, Swanner, Tiwana, Truong, and VonMatt

Senators and Officers Absent: Glapion, Guevara, Hamilton, Schaffer, and Singh

DASB: FA Liaison:

Classified Senate: Curriculum Co Chair: Anu Khanna

Administrative Liaison: Rowena Tomaneng

Director of Diversity, Social Justice, and Multicultural Ed.:

Guests:

Faculty and Staff Development: Jackie Reza

[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]

The meeting was called to order at 2:32, a quorum being present.

I. Approval of Notes and Agenda: The agenda was approved as distributed. The notes of the meeting of June 10th were approved as distributed with one minor correction.

II. Needs and Confirmations: Diana Alves de Lima, Tom Dolen, Alex Swanner, and Shagun Kaur were approved for service on the dean of Learning Resources Search and Selection Committee. There is a need for a faculty member to serve on the Human Resources Advisory Committee.

Most importantly, Bryant presented gifts from the Executive Committee to Chow in appreciation of her exemplary service as Academic Senate President and expressed pleasure that she will serve as District Academic Senate President for the 2013-2014 year.

III. Curriculum Update: Anu Khanna presented what has now become an annual report on the activities and accomplishments of the Curriculum Committee. She provided information about new, revised, and deleted courses, course equivalencies with Foothill College, “families” of courses, repeatability, the development and implementation requirements of AA/AS – T degrees, and responding to California Community Colleges Chancellor’s Office requests like course justifications. Khanna demonstrated access to the Curriculum Committee website through the College website.

Given the number of courses up for five year revisions, the Curriculum Committee was seeking Executive Committee endorsement of a plan to ask departments to do next year’s revisions in phases rather than aiming at a June deadline only. 25% Fall, 45% Winter and 30% Spring was suggested. The group endorsed the idea without objection. Setziol suggested that the group not only endorse the idea but actively participate in its

implementation through efforts like identifying not only numbers or percentages of course each quarter but lists of specific courses by quarter.

IV. Senate Website and Logos: After a brief and both thoughtful and light hearted discussion, it was MSCU (Sullivan/Leonard) to move in the direction of a hybrid of two of the proposed new Senate logos. It was also MSCU (Leonard/Sullivan) to move to the student proposed organization of the website on a temporary basis.

V: Office Policy Draft with FA Edits: The draft changes were highlighted by Chow and were said to make the document much improved. There were questions about article 19 faculty and how their access to offices should differ from regular part time faculty. It was suggested to replace language thought to be ambiguous about lighting, heating, ventilation, and seismic stability (i.e. “appropriate” and “adequate”) with a statement of a standard such as “as per District classroom standards. It was MSCU (Mitchell/Leonard) to approve the draft with the suggested change.

VI. IPBT and SSPBT Updates: SSPBT was said by Leonard to be reviewing Annual Program Review Updates. The IPBT report by Bryant began by a characterization of the difference between the atmosphere of last year’s division dean presentations and this year’s more hopeful and planning for the future presentations. The IPBT plans to expand the timeframe for program review presentations and discussions in 2013-2014. There was also a discussion of somehow moving the faculty hiring practice earlier in the year, starting in the Fall.

VII. Issues to Track for 2013-2014: President elect Cruz lead off with some her plans for 2013-2014. She plans to concentrate on developing faculty leadership and participation through activities and to enhance the equity work already underway. Her primary specific focus during the meeting was to seek response to the idea of returning to a previous Academic Senate Executive Committee practice of having a retreat off campus just prior to the start of the 2013-2014 year. There was a show of hands showing a clear majority favoring the idea of having such a retreat Wednesday, September 18th.

- Bryant mentioned that the IPBT enthusiastically supported the idea of revisiting the drop policy and procedures to have a period Bryant dubbed “cooling off” between a student initiating a drop and the completed processing of a drop during which the faculty member of the class a student intended to drop would get notification that student had initiated a drop and then have time to contact the student and, where appropriate, perhaps convince the student to stop the drop process. Information of why students were dropping would also be collected.

VIII. Good of the Order: – Sullivan reminded the group of a return of the canine stress reduction session June 20th and mentioned that vital sign testing would also be available.

The meeting was adjourned at 4: 32