



Facilities Planning Team

Minutes

Tuesday, November 13, 2008

3:00 – 4:00

Administration Conference Room

Present: D. Jones-Dulin, L. Jeanpierre, K. Pham, A. Sato (Guest), B. Fink (Guest), L. Bloom, M. Sullivan, (Guest) J. Butcher (Guest)

Absent: P. Green, P. Gannon, L. Lyons, (Guest) R. Cancilla, J. Walton, F. Nunez, (Guest)

1) Quick News

None

Minutes Approval

Date for the up coming meeting to Tuesday, November 13 2008

Minutes approved as corrected, moved by M. Sullivan

Measure E – Update:

Interior signage project to be completed Jan 2008

Phase I lighting completed under Measure E

Measure C- Update:

Phase II lighting will be completed under Measure C

Sound proofing doors:

Motion was adopted by L. Jeanpierre to spend monies from the facilities budget to purchase sound proof doors, based on quotes from plant services for the following buildings: S4 (lab area). Approved by members present.

Facilities team will work on a policy to determine criteria for installing handicapped accessible doors on buildings on the campus
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Next Facilities Planning Team meeting is **Tuesday December 8, 2008**