

INTERCULTURAL/ INTERNATIONAL STUDIES DIVISION: WORLD LANGUAGES

De Anza College World Language Prerequisite Clearance Form

(For pre-requisite courses) Rev. 9/30/14

Instructions: Complete this intake form and submit it, preferably by e-mail, to the designated faculty member along with applicable grade documentation (e.g., official or unofficial transcript(s), test scores, final grade reports, certificates, diplomas). Your placement results will be e-mailed to the address you provide below.

Please print neatly or type. Date: _____ Quarter: _____

Student Name: _____
Last First Middle

Campus Wide ID: _____ Student E-mail Address: _____

Phone #: _____ CRN (Course Registration Number)*: _____
(Number of the course you would like to enroll in)

***CRN is required for the Assessment Office/IIS Division to submit your clearance in the system.**

1. Which language do you intend to enroll in? (Only one language per intake form)

French	Italian	Mandarin	Sign Language
German	Japanese	Persian	Spanish
Hindi	Korean	Russian	Vietnamese

2. In which language level do you intend to enroll?

First Year (Elementary)	Second Year (Intermediate)
1. Level One (First Quarter)	4. Level Four (First Quarter)
2. Level Two (Second Quarter)	5. Level Five (Second Quarter)
3. Level Three (Third Quarter)	6. Level Six (Third Quarter)

3. Have you studied or are you currently studying this language in high school?

No. (Go to question #4.)

Yes. Please Specify: for how many years?

1 2 3 4 (Honors) 5 (Advanced Placement)

Please specify how long since your most recent high school class in this language.

Currently Enrolled 1 quarter 2 quarters 3 quarters 1+years: _____(please specify)

4. Have you studied this language in college?

No. (Go to question #5.)

Yes. Please specify how many quarters and/or semesters:

Quarters: 1 2 3 4 5 6

Semesters: 1 2 3 4 5 6

Please specify how long since your most recent college class in this language:

Currently Enrolled 1 quarter 2 quarters 3 quarters 1+years: _____(please specify)

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5. Have you ever studied this language in a country other than the United States?

No. (Go to question #6.)

Yes. Please specify:

Name of country/countries: _____

Duration of program or schooling: _____

Language level(s): _____

How long since this language experience? _____

6. Do you use or have you used this language for job-related purposes?

No. (Go to question #7.)

Yes. Please describe the nature of the job (e.g., healthcare, customer service), frequency of language use (e.g., daily, occasional, rare), and extent of language interactions (e.g., with co-workers, customers, patients, over the phone, face-to-face, in written correspondence).

Specify any specialized language training completed to achieve (language) proficiency in your area of expertise (e.g., military, medical, legal, business, social work):

If you're no longer using this language on the job please specify how long it has been since you last did:

7. Have you ever taken a formal placement exam or a proficiency test in this language? (e.g., AP exam in high school, ACTFL test, military or job-related certification exam).

No. (Go to question #8.)

Yes. Please describe and provide documentation of dates and scores, if available:

8. Are you a native speaker of this language or were you raised/currently live in a household in which this language was/is used on a regular basis?

No. (If you answer "No", this completes your application.)

Yes. Please answer 1-2 below:

1. Check all applicable types of language schooling and/or informal language exposure that you have received.

Bilingual education in the United States (e.g., elementary school):

Grade levels: _____

Dates: _____

Name of program and/or name of school: _____

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Weekend or after school programs (e.g., local community groups):

Please specify: _____

Any portion of K-12 education in (an) other country/countries:

Grade levels and countries: _____

Informal reading experience at home (e.g., magazines, newspapers, children's books, personal correspondence.) Please specify: _____

Any college-level or professional education in (an) other country/countries:

Please specify and provide dates: _____

2. Please rate your own proficiency in EACH of the following areas, using a scale of 1-10 (1=weakest 10=strongest). Your honest/accurate rating will help assure you are placed at the level in which you will be successful.

____ Listening comprehension

____ Speaking

____ Reading comprehension (e.g., newspaper, magazines, brochures)

____ Writing (e.g., spelling, paragraph-level texts like letters)

Assessment: FACULTY USE ONLY

Evaluation summary and/or comments (e.g., results of additional language evaluation):

Equivalency determination has been satisfactorily established to enroll in

_____ at De Anza College.
(course level)

Name and Signature of faculty member responsible for the equivalency evaluation:

Name:

Signature:

Date: