

Class Structure (continued)

We'll be spending 6.75 hours in class related time per week.

Zoom Lectures Online (require approximately 2.25 hours/week)

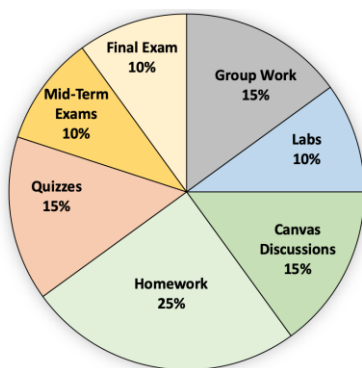
- Specific lectures supporting notes will be recorded and accessible through Zoom.
- Students are expected to watch these videos, filling out course notes as they watch the videos before topics are discussed during class time.
- Students are expected to enter class on Tues/Thursday prepared to discuss the topics covered in videos and come with specific questions related to the material.

In-Person Video Discussions in Zoom (approximately 4.50 hours/week)

- This time will occur during scheduled class time - Tuesdays and Thursdays at 11:00a -1:15p.

Grades

The grade for this course will be assigned as follows:



Grade	Percentage	Grade	Percentage
A+	At least 98%	B -	80% – 81%
A	92% – 97%	C+	78% – 79%
A -	90% – 91%	C	70% – 77%
B+	88% – 89%	D	60% – 69%
B	82% – 87%	F /FW	Less than 60%

A grade of “FW” will be assigned to students who have a course score that is less than 60 and who have not attended class after the “Drop with Withdrawal” date (November 13, 2020).

Note: This grade will affect your financial aid! Be aware!

Make up Policy

- There are no make-up quizzes or exams for this class. All quizzes and exams must be taken on the date they are scheduled for.
- The final exam date and time have been determined and mandated by the college.
- No early/late final exam may be scheduled. If you know that you are unable to take the final at the date and time above, you must drop the class now.

Late Policy – Late homework, classwork or labs will not be accepted.

Dropped/Replaced Grades

- Lowest 2 Class Group Work score will be dropped.
- Lowest (1) Canvas Discussion score will be dropped.
- Lowest 2 Homework grades will be dropped.
- Lowest (2) Quiz grades will be dropped.
- No Lab grades will be dropped.
- Lowest Exam grade will be replaced by Final Exam grade if the Final Exam grade is higher than the lowest exam grade. (For further detail, see **Final Exam** details on p. 5.)

Group Work

Online class participation is key to your success in this class.

Scheduled online class time in Zoom on Tuesday and Thursday will have a Group Work component, using Zoom breakout sessions.

All group work assignments will be covered during online class time (11:00-1:15p Tues/Thurs)

Canvas Discussions

Each week, students will be required to participate in online discussions that will cover a variety of timely statistically-related topics.

Labs

We will have 3 lab grades through the quarter.

- All grades will be included; no lab grades will be dropped.
- Lab exercises should be completed by teams of 1- 4 students.
- Each lab team will turn in one report per lab per team.
- The grade on these assignments will be the same for all members of each lab team.

Some lab exercises may include a presentation component. *Each member of a lab group should be prepared, if necessary, to turn in or present a completed group lab report when due.*

Homework

Homework for each chapter will be a combination of 2 forms.

1. Most homework will be submitted online via MyOpenMath.com (accessible through Canvas).
 - MyOpenMath is a free, online homework program that we'll be using to complete and submit online homework assignments. If you have any questions about homework, feel free to come to office hours or e-mail me at meshlisa@fhda.edu.
2. Handwritten work may also be required for some sections. This work will also be submitted via file upload into Canvas.

We'll have 16 homework assignments to be completed.

- Your 11 best homework scores are counted; the 2 lowest scores are dropped.
- All homework is assigned in Canvas and will be due on dates indicated in Canvas.
- Homework must be submitted by the due date/time. No late homework will be accepted.

Homework assignments will be due on Wednesday and/or Friday of each week. Deadlines will be noted in Canvas.

If you have homework questions, we'll try to answer them at the beginning of class (time permitting) or during daily office hours. If we cannot answer all questions during class, responses will be posted in Canvas.

Remember, homework help is also available through other tutors in the Student Success Center Online.

Quizzes

- Quiz dates are scheduled after we cover each chapter and these dates will be set in Canvas.
- Quizzes will be completed in teams during class time.
- The lowest quiz grade will be dropped.
 - It is understood that life happens, and that you may miss a quiz during this quarter for some reason.
 - It's really not fair to anyone to give late or make-up quizzes. With both of these thoughts, in mind, instead of providing make-ups, your lowest quiz score is dropped.

Midterm Exams

We will have 2 midterm exams through the quarter in addition to the final.

- Midterm exams will be timed, will be administered during online class time.
- Each exam will be accessible online.
- Each of the midterm exams will cover only the material discussed since the previous test.
- Although tentative dates for these exams are posted on the course calendar (attached later in this document), we'll set each date firmly at least one week in advance.

It's important to know that you will be held accountable for your work, and you must demonstrate knowledge and proof of your answers, so each Mid-Term Exam will have two components.

1. Some percentage (typically 67% but subject to change) of points will come from online score
2. Some percentage (typically 33% but subject to change) of points will come from written details.

Written details will include at least one of these components:

- Responses to essay questions
- Numbered (in order), detailed assumptions/work for each question to support online responses

What happens if you miss a Mid-Term exam?

- I understand that you may be required to miss an exam because of circumstances in life, and my policy is that I don't give late or make-up exams.
- If you do miss an exam, your grade will be recorded as 0 in Canvas then, at the end of the quarter, your final exam will replace this 0 score.

What if you get a really low score on a Mid-Term exam?

- If you don't miss any exams during the quarter, your final exam score will replace your lowest midterm exam score, even if your lowest exam score is a zero.
- Note that if your lowest mid-term exam score is the result of cheating or cell phone misuse, that score will not be replaced by the final exam score, but the next lowest will.

*Please keep your work neatly written and organized.
If I can't read your work or track your logic, you will not receive full credit.*

Final Exam

- The Final Exam is mandatory.
 - That means that you will have to take it if you want to get credit for the 10% of your course grade that it represents.
 - *If you miss the final exam without contacting me (your instructor), you will receive a score of 0 on the Final Exam.*
- The Final Exam is cumulative, covering all material in this course (Chapters 1 – 13 in our textbook).
- The Final Exam will be timed, will be administered online, and will last 2 hours.

The Final Exam will have 2 components, online and handwritten.

It's important to know that you will be held accountable for your work, and you must demonstrate knowledge and proof of your answers.

- Some percentage (typically 67%) of points will come from online score
- 3. Some percentage (typically 33%) of points will come from written details. Written details will include at least one of these components:
 - Responses to essay questions
 - Numbered (in order), detailed assumptions/work for each question to support online responses

Tips for Success in our class.

Participate

- Ask questions. You can always e-mail me or ask questions during discussions or office hours.
- Work with others in this class.
 - Share contact information with classmates and work together.

Prepare

- View the online class videos.
- Take notes.
- Attend Zoom sessions.

Practice

- Work the assigned homework exercises (+ others!) and share questions.
- Be a meaningful contributor to labs. Don't just let your lab partner do all the work.

Reach out

- Use resources in the Math, Science and Technology Learning Center:
 - <http://deanza.edu/studentssuccess/servicesupdate.html>
 - For individual tutoring sessions:
http://deanza.fhda.edu/studentssuccess/mstrc/weekly_ind.html
- Attend office hours. I'm happy to help, and I value your questions.

Calendar of Course Events:

Please use calendar in Canvas to note key deadlines, due-dates, and deliverables.

Class Cancellation:

If I need to cancel class or cannot attend, I'll e-mail you as soon as I can, using announcements via Canvas. Check our Canvas page and email for notices/announcements.

Accommodations for Students with Disabilities:

If you are a student who has been found to be eligible for accommodations by Disability Support Services (DSS), please follow up to ensure that your accommodations have been authorized for the current quarter. If you are not registered with DSS and need accommodation, please go to the DSS office in the Registration & Student Services Building (RSS) (Room 141) for information on eligibility and how to receive support services. You can also go online to <https://www.deanza.edu/dsps/dss/> for additional help.

Speak with me privately after class or during office hours regarding your accommodations. All exams scheduled out of the classroom must be scheduled for a time period that at least overlaps class hours. Exams will not be authorized for vastly different time periods.

HEFAS – Resource Center for Undocumented Students:

HEFAS (Higher Education for AB 540 Students) provides free services, reduces financial stress and creates a safe space for all with an emphasis on undocumented and AB 540 students. They are dedicated to building leaders, promoting social justice, and giving students tools to reach higher education regardless of the barriers that may exist. HEFAS provides free services like books and testing materials and connects students to on and off campus resources including tutoring, counseling and legal aid.

Location: ECOT-2

Website: <https://www.deanza.edu/hefas>

Key Dates to be aware of:

- SEPTEMBER 21** First day of fall quarter
- OCTOBER 3** Last day to [add classes](#)
- OCTOBER 4** Last day to [drop classes](#) without a W
- OCTOBER 16** Last day to request "Pass/No Pass" for 12-week classes
- NOVEMBER 9** Veterans Day holiday: Campus closed
- NOVEMBER 13** Last day to [drop classes](#) with "W"
- NOVEMBER 26-29** Thanksgiving holiday: Campus closed
- DECEMBER 1** Last day to file for fall [degree or certificate](#)
- DECEMBER 8-11** [Final exams](#)

Disclaimer:

Any of information in this syllabus is subject to change if the instructor finds it necessary. Changes will be announced during a class session and those who are absent will be held responsible for any announced changes to the syllabus.

Congratulations! You've read our class syllabus.

If you have any questions at all regarding our class, please ask me. I'm really looking forward working together. ☺

Student Learning Outcome(s):

*Demonstrate mathematical concepts, skills and numeracy needed for understanding Probability and Statistics.